

**GAUHATI**  **UNIVERSITY**

Gopinath Bordoloi Nagar, Guwahati-14

**NOTIFICATION**

To

The Principals

All Affiliated/ Permitted General Degree Colleges under Gauhati University.

Sub- B.A, B.Sc., B.Com 6<sup>th</sup>, 4<sup>th</sup> & 2<sup>nd</sup> Sem (Regular & Arrear) Examination, 2020 form fill up.

Sir/Madam

It is hereby informed to you all that the examination form fill up process for the students (**except IDOL scheme**) of B.A, B.Sc., B.Com, 2<sup>nd</sup> (CBCS '2019' Batch-Regular, Non CBCS '2014-2018' Batch-Arrear), 4<sup>th</sup> ('2018' Batch-Regular, '2014-2017' Batch- Arrear) and 6<sup>th</sup> (Regular & Arrear) Semester Examination, 2020 will be done through online system. **The online form fill up gate way will be opened 1<sup>st</sup> of July, 2020.** The last date for filling up the examination forms will be notified later on. The date has been fixed by the office of the undersigned to avoid the technical difficulties of the process of preparing Pre-examination documents within short and stipulated time and subsequently sending the same to the concerned colleges in time.



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**During the process of filling the form, following points may kindly be noted very carefully.-**

1. Filling of the examination form through online can be done by the students themselves. However, to avoid any possible difficulty, initiatives can be taken by the colleges, so that the entire process can be done in the colleges itself. Principals are requested to arrange for the same.
2. Students may be asked to have a print out of the form after the filling is completed.
3. After filling the form, a challan without mentioning the amount will be generated which has to be submitted to the college while depositing the fees in the college cash counter. Principals are requested for the necessary arrangement to collect the respective fees from the students.
4. The fee structure for all the examinations remains unchanged hence it will be similar with the last semester examinations held in 2018. (A copy of fees structure is attached here with)
5. The form fill up for the students under IDOL scheme will remain same as in the last session i.e. preparation of consolidated statement through excel sheet. Colleges have to submit 3 sets (Hard Copy) of the consolidated statements in the format supplied in the last semester examination or as available in the colleges.
6. **Colleges have to deposit the Examination Fees, Semester-wise , stream wise (Regular & Arrear separately) through RTGS to Gauhati University SBI Account (A/c No.- 10243124298, IFS Code-SBIN0002060, and MCIR Code- 781002015) and to submit all the fees payment documents in a separate envelope to the Dy. Controller of examinations, Gauhati University. Separate RTGS (Semester-wise & stream wise) should be done.**



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7. No examination form and fees will be accepted from the students in the Gauhati University office.
8. Some of the colleges have not yet deposited the affiliation fees/permission fees etc. to the University. It is therefore requested those colleges to clear the outstanding fees before submission of Examination forms and fees. A clearance certificate from the Affiliation Branch of G.U. against clearing of affiliation/permission/renewal fees for the subjects being offered in the college is to be submitted along with the submission of fees details.
9. **Mere filling up of examination form does not ensure the candidates to get the chance to appear in the examination.**
10. Colleges will be provided an individual user id & pass word by the University. Principals are requested to send an email to [monojitdas22@gmail.com](mailto:monojitdas22@gmail.com) (Mobile No- 9859577575) for collecting the same. **The online verification of forms and approval dates will be notified later on.**
11. Colleges have to update the fees details of the students and to verify the online forms submitted by their students. Only after verification each form has to be approved and to submit to the University for further processing. Verification and approval of student is mandatory for the generating Admit Cards.
12. **Students of 6<sup>th</sup> Semester having arrear subjects in 2<sup>nd</sup> Semester will not be allowed to appear in both the Semesters. They are entitled to appear either in the 2<sup>nd</sup> semester or in 6<sup>th</sup> semester only.**



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13. Examination form fill up is not necessary for the students failed only in the sessional/internal Examination. However a candidate must fill up the Examination forms for all the papers (theory/practical) where the candidates could not pass.

14. Candidates should have to appear in only those theory & practical papers where they could not pass.

15. Switch over from major course to general course is allowed only to the students applying for 2<sup>nd</sup> Semester regular examination.

16. The application will run efficiently in following most used browsers as mentioned in the footer of the application.

1. Chrome (Version 40+) updated version of Google Chrome browser.
2. Firefox (Version 40+) updated version of Google Chrome
3. IE (Version 9+) updated version of Google Chrome

17. *For any assistance please write the details in the Help desk.*

-The URL for Student Portal: <http://guexamform.com/>

-The URL for College Portal : <http://guexamform.com/college/>



Sd/- D. J. Choudhury  
Controller of Examinations,  
Gauhati University


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Copy forwarded to-

1. The Secretary to Vice-Chancellor, Gauhati University.
2. The Secretary to Registrar, Gauhati University.
3. Dy. Controllers of Examinations, Gauhati University
4. Academic Registrar, Gauhati University
5. The Finance Officer, Gauhati University.
6. System Officer, Gauhati University with a request to upload the notice in the G.U website.
7. M/S Gulf Advertising Agency, Panbazar, Guwahati-1 with a request to publish the above notice in an inner page in The Assam Tribune, Guwahati-3.
8. Notice Board, Gauhati University.

-Gopinath Bordoloi Nagar-  
23<sup>rd</sup> June, 2020

  
Controller of Examinations,  
Gauhati University

**FEE'S STRUCTURE (REVISED RATES)**

(W.E.T. 01-July-2018)

B.A./B.Sc./B.Com. First and Second Semester		B.A./B.Sc./B.Com. Third and Fourth Semester		B.A./B.Sc./B.Com. Fifth and Sixth Semester	
Sl. No.	Particulars of Fees	Sl. No.	Particulars of Fees	Sl. No.	Particulars of Fees
1	B.A./B.Sc./B.Com. (Major)	1	B.A./B.Sc./B.Com. (Major)	1	B.A./B.Sc./B.Com. (Major)
490		730		730	
2	B.A./B.Sc./B.Com. (General)	2	B.A./B.Sc./B.Com. (General)	2	B.A./B.Sc./B.Com. (General)
610		610		610	
3	B.A./B.Sc./B.Com. (Major) Back / / Absent subject(s)	3	B.A./B.Sc./B.Com. (Major) Back / / Absent subject(s)	3	B.A./B.Sc./B.Com. (Major) Back / / Absent subject(s)
610		730		730	
4	B.A./B.Sc./B.Com. (General) Back / / Absent subject(s)	4	B.A./B.Sc./B.Com. (General) Back / / Absent subject(s)	4	B.A./B.Sc./B.Com. (General) Back / / Absent subject(s)
490		610		610	
5	Non Collegiate Fees / Permission for Back & Absent/ Non Affiliated subject	5	Non Collegiate Fees / Permission for Back & Absent/ Non Affiliated subject	5	Non Collegiate Fees / Permission for Back & Absent/ Non Affiliated subject
310		310		310	
6	Marksheet Fees	6	Marksheet Fees	6	Marksheet Fees
70		70		70	
7	Practical B.A./B.Sc.	7	Practical B.A./B.Sc.	7	Practical B.A./B.Sc.
310		310		310	
8	Repeat Fees	8	Repeat Fees (No repeat chance for 1 <sup>st</sup> semester)	8	Repeat Fees (No repeat chance for 1 <sup>st</sup> semester)
370		370		370	
9	Delay Fine	9	Delay Fine	9	Delay Fine
250		250		250	
	Revised Fee		Revised Fee		Revised Fee

250

370