

Meeting of the IBAC, with G.B.

Date: 15-07-2017

Time: 10-AM.

Venue: G.B. Room.

Agenda of the meeting:

1. Assumption of chair by the chairperson.
2. Formation of New IBAC.
3. Discussion on preparation for Cycle-3 NAAC Inspection.
4. Miscellany.

Signature of the members.

1. Binode Ch. Pathak

2. Dr. Mitesh Ch. Ray

3. Shah Alam Hussain

4. Mazibat Rahman

5. ~~Signature~~ 25/9/17

6. Raja Kumar Das 15/07/17

7. Rajendra Nath Jaiswal

8/ Badruz Zaman Khan 15/7/17

9/ Chandri Prasad Das, 15/7/17

A meeting of the IQAC of the college held today under the chairmanship of Dr Mukunda Sarma, chairman of the IQAC at 10-AM. dated 15/07/2017

The chairman assumed the chair and asked the Co-ordinator to brief the ~~meet~~ agenda of the meeting dated 15/7/2017. The Co-ordinator briefed the agenda of the meeting as stated above and the discussion on the agenda started thereafter.

Issue-1 The Co-ordinator let the house know about the completion of five year of IQAC and cell of the college and ~~let~~ expressed his view on formation of new IQAC of the college for cycle-3. NAAC inspection.

The members present in the meeting expressed their views on formation of new IQAC of the college, Prof Hitesh Ch Roy, Mr Mazibur Rahman, Mrs Kuldip Das Gai, Mr Raju Kr Das and Mr Rajen Talukdar expressed their views on formation of new IQAC of the college and put their opinion that the existing IQAC

Coordinator Dr Samiran Sarma is performing well and the college should face the cycle-3 NAAC inspection under the coordinator of Dr Samiran Sarma.

Resolution-1

After the thorough discussion on the issue and hearing the opinion of the members present in the meeting it is unanimously resolved that the existing IBAC will continue for another five years. However, the chairman is empowered to include or exclude other members as per rule considering the aspect of suitability. With this the old committee stands dissolved and new committee will start functioning.

Issue-2

The coordinator of the IBAC informed the house that the cycle-2 NAAC inspection was done in the year 2015 and accordingly the cycle-3 inspection will have to be done in the year 2020. Hence all the department and cells should start their preparation for cycle-3 NAAC inspection.

Resolution-2

After hearing to the IBAC co-ordinator the house unanimously resolved that the cycle-3 NAAC

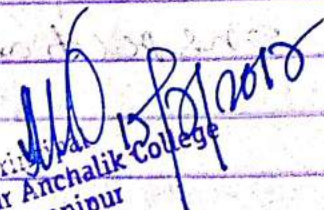
Inspection should be completed in due course. The house requested honourable principal of the college to inform the HODs, ~~an~~ faculty members, Cell co-ordinators and office staff to communicate the matter with expedite ~~the matter~~ preparation so that the inspection could be done in due time.

Issue-3. Miscellany

The IBAE coordinator informed the house that the preparation of Academic calendar and prospectus is in progress and the same will be placed before the next IBAE meeting for approval.

Resolutions-3

It is resolved that the IBAE with the help of Academic committee will complete the task of preparing the Academic Calendar and prospectus of the college and place before the next meeting for approval.


Principal
Bhawanipur Anchalik College
Bhawanipur


Co-ordinator,
Internal Quality Assurance Cell
Bhawanipur Anchalik College
Bhawanipur

Meeting of ISAC with Teaching, non teaching and Library Staff.

Date: 15/02/18.

Time: 2-30 P.M.

Agenda of the meeting:

1. Assumption of chair by chair person.
2. Discussion on Academic matters.
3. Preparation of class routine, prospectus and academic calendar.
4. Discussion on exam related works.
5. Misc.

Signature of the members present:

1. Abdus Sattar Choudhury 15/02/2018
2. Taiz Uddin Ahmed.
3. ~~Wilson~~ en Roy
4. Khanindra Jaludar.
5. Anupesh Datta
6. Pallabi Nath.
7. Niva choudhury.
8. Haimayran Talukder.
9. Zulumani Dm. 15-02-18.
10. Dilip Kr. Deka
11. Basug Saman Khan.
12. Gargawat Kalita
13. Abdul Gobur 15/02/18
14. Shah Alam Hussain 15/2/18
15. Dr. Ranjan Ali. Ahmed.
16. - Abdus Salam.
17. Raju Kumar Das 15/02/18
18. Malay Kalita
19. Meharak F. Hussain 15/02/18
20. Mazibor Rahman

P.T.O.

21. Shray Bhatia 15/2/18

22. Jayanta Goswami

23. ~~Shray Bhatia~~ 15/2/18

A meeting of the IBAC held today (i.e. 15/2/18) at 2-30 P.M. under the chairmanship of Dr Mukunda Sarma, Chairman of IBAC to discuss the above mentioned agenda. After taking chair by honourable chairman, the IBAC co-ordinator briefed the objective of the meeting. After thorough discussion on the issues of the agenda the meeting took the following resolutions unanimously.

Issue-1 Discussion on Academic matters.

IBAC co-ordinator started the discussion on academic matters. He urged the need of analysis of result of the college in the last year final examination and take necessary steps for its improvement.

Resolution-1

The house unanimously resolved that the faculty member should complete the courses in due time and give sufficient emphasis on improving the result of the students. Every faculty member should prepare their teaching plan well in advance and take sufficient measures for completing course as per the teaching plan.

Issue-2 The IBAC co-ordinators

informed the house that the Academic

Calendar, class routine and prospectus of the college was timely prepared; but due to some problem the meeting of the IBAAC could not be ~~not~~ called for in due time for approval of the same. Now he urged the house to sanction the same and to take necessary steps for approving it.

Resolution-2 After hearing the IBAAC co-ordinator the meeting had a threadbare discussion on the academic calendar, prospectus and class routine and unanimously approved it. The house also urged the faculty members to prepare their lesson plan, teaching plan etc as per the academic calendar.

Issue-3

The IBAAC co-ordinator informed the house that from the next academic session the affiliating university is going to introduce the CBCS pattern and the current non-CBCS pattern will come to an end. Moreover, the co-ordinator also urged upon concerned on the holding unit test for D.S. and Degree level. and the internal examination work should be expedite.

Resolution-3

The house after threadbare discussion resolved that the examination

Board of the college should publish the programme of internal examination like unit test and Test examination well in advance. The faculty members will submit the question papers in ~~time~~ ~~from~~ ~~the~~ due time and they will evaluate the answerscripts within very short period so that the results could be declared in time. Again, the Board will take steps to settle the examination related grievances of the students.


Principal
Bhawanipur Anchalik College
Bhawanipur


Co-ordinator
Internal Quality Assurance Cell
Bhawanipur Anchalik College
Bhawanipur.