

### Appendix-1

#### FORMAT FOR TEACHER APPRAISAL REPORT

(Source: UGC)

#### Format-1

# PERFORMANCE APPRAISAL REPORT FOR SELF APPRAISAL OF TEACHERS

#### i). General Information

a). Name: Nayan Kalita

b). Address (Residential): Vill+P.O- Ananda Bazar. P.S- Salbari. Dist- Baksa.

Ph/M. No.: 8474870777 Mail Id: nayankalita1994@gmail.com

c). Designation: Assistant Professor.

d). Department: Management (Commerce).

e). Date of Birth: 5<sup>th</sup> march 1994.

f). Blood Group: O-

g). Area of Specialization:

h). Date of joining: 10<sup>th</sup> September 2019.

i). Years of Experiences: 4 Years.

### A) Academic Qualifications

Exam Passed	Board/ University	Subjects	Year	Division /Grade Merit etc.
High School	SEBA	Eng,Ass,G.math,G.sc.S.sc,Sans.	2010	II
Higher Secondary or Pre-degree	AHSEC	Eng,Ass,Accy,B ust,Bnkg,Eco	2012	I
Bachelor's Degree(s)	Gauhati University	Management	2015	II
Master's Degree (s)	Gauhati University	Management	1017	I
Research Degree (s)	N/A			
Other Diploma / Certificates etc.	PGDCA	Computer Application	2017	I

<sup>\*</sup> Teachers already in employment at the time of introduction of the scheme and for new entrants at the time of joining of the institution.

# ii). Research Experience & Training

Research Stage	Title of work/Theses	University/where the work was carried out
M. Phil. or equivalent		
Ph.D.		
Post-Doctoral		
Publications (give a list separately)		
Research Guidance (give names of students guided successfully)		
Training (please specify)		

# B). Research Projects carried out

Title of the Project	Name of the funding Agency	Duration	Remarks

# C). Seminars, Conferences, Symposia Workshops etc. attended

Name of the Seminar/ Conference/ Symposia Workshop, etc.	Name of the Sponsoring Agency	Place and Date/your participation status

# iii). Teaching Experience

<b>Courses Taught</b>	Name of the University/	Duration
	College / Institution	
iv). U.G. (B.A. /B.Sc.,	Bhawanipur Anchalik	4 years
etc. Pass) (B.A. /B.Sc. etc.	College, Bajali	
Hons.)		
v). P.G. (M.A. / M.Sc.,		
etc.)		
vi). M. Phil.		
vii). Any other		

# **Total Teaching Experience:**

a).Under-graduate	(Pass): 4years
b).Under-graduate	(Hons): 4years
c). Post-graduate:	

# viii) Innovations/Contributions in Teaching

- a). Design of Curriculum:
- b). Teaching methods:
- c). Laboratory experiments:
- d). Evaluation methods:
- e). Preparation of resource material including books, reading materials, Laboratory manuals etc.:
- f). Remedial Teaching /Student Counseling (academic):
- g). Any Other:

#### ix). Extension Work/Community Services

- a). Please give a short account of your contribution(s) to:
- i). Community work such as values of National Integration, secularism, democracy, socialism, humanism, peace, scientific temper, flood or drought relief, pandemic relief, small family norms etc.
- ii). National Literacy Mission:
- b). Positions held/Leadership role played in organizations linked with Extension Work and National Service Scheme (NSS), The Bharat Scouts & Guides or NCC or any other similar activity:

#### **D. Participation in Corporate Life:**

Please give a short account of your contribution(s) to:

- a). College:
- b). Co-curricular Activities:

c)	. Enrichment	of Cam	pus Life	(Hostels,	sports,	games,	cultural	activities)	):
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- d). Students Welfare and Discipline:
- e). Membership/Participation in Bodies/Committees on Education and National Development:
- f). Professional Organization of Teachers:
- g). The local and greater society:
- E. (a) Membership of Professional Bodies, Societies etc.
- (b). Editorship of Journals:
- (c). Academic Bodies/Organization:
- (d). Any other Institution/Organization:
- F. Any other information you like to furnish:

(Signature of the Teacher)

Nayan Lalila

With Date: 20/10/2022