Annual Quality Assurance Report (AQAR)
Session 2010-11

Submitted to

National Assessment and Accreditation Council
Bangalore

Submitted by

Internal Quality Assurance Cell (IQAC)

Bhawanipur Anchalik College
P.O.-Bhawanipur, Dist.- Barpeta
Assam, 781352

The Annual Quality Assurance Report (AQAR) of the IQAC
Session: 2010-11

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. _(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)_

Part – A

1. Details of the Institution

1.1 Name of the Institution

> Bhawanipur Anchalik College

1.2 Address Line 1

> Bhawanipur Anchalik College

Address Line 2

> P.O.- Bhawanipur, Dist.- Barpeta

City/Town

> Bhawanipur(Rural)

State

> Assam

Pin Code

> 781352

Institution e-mail address

> bacbhawanipur@gmail.com

Contact Nos.

> 03666214711

Name of the Head of the Institution:

> Dr Mukunda Sarma

Tel. No. with STD Code:

> (03666)214711

Mobile:

> 9435024378

Name of the IQAC Co-ordinator:

Dr Samiran Sarma

Mobile:

9854475615

IQAC e-mail address:

iqacbac@gmail.com

1.3 **NAAC Track ID** (For ex. MHCOGN 18879) ASCOGN11998

1.4 Website address:

www.bacollege.in

Web-link of the AQAR:

www.bacollege.in/AQAR2010-11.doc

For ex. http://www.ladykeanecollege.edu.in/AQAR201213.doc

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	C++ (67%)	-	2004	5 years
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.6 Date of Establishment of IQAC :   DD/MM/YYYY   02-04-2012

1.7 AQAR for the year *(for example 2010-11)*   2010-11

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i. AQAR 2010-11 (DD/MM/YYYY)

1.9 Institutional Status

University   State ☐   Central ☐   Deemed ☐   Private ☐

Affiliated College   Yes ☑   No ☐

Constituent College   Yes ☐   No ☑

Autonomous college of UGC   Yes ☐   No ☑

Regulatory Agency approved Institution   Yes ☐   No ☑

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ☑   Men ☐   Women ☐

                      Urban ☐   Rural ☑   Tribal ☐

Financial Status   Grant-in-aid ☐   UGC 2(f) ☑   UGC 12B ☐

                   Grant-in-aid + Self Financing ☐   Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☑   Science ☐   Commerce ☐   Law ☐   PEI (Phys Edu) ☐

TEI (Edu) ☐   Engineering ☐   Health Science ☐   Management ☐

Others   (Specify) | . |

1.11 Name of the Affiliating University *(for the Colleges)* | Gauhati University |

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University | - |

University with Potential for Excellence | - | UGC-CPE | - |

DST Star Scheme	-	UGC-CE	-
UGC-Special Assistance Programme	-	DST-FIST	-
UGC-Innovative PG programmes	-	Any other (*Specify*)	-
UGC-COP Programmes	-		

2. IQAC Composition and Activities

2.1 No. of Teachers   05

2.2 No. of Administrative/Technical staff   Nil

2.3 No. of students   Nil

2.4 No. of Management representatives   01

2.5 No. of Alumni   Nil

2. 6 No. of any other stakeholder and

    community representatives   01

2.7 No. of Employers/ Industrialists   Nil

2.8 No. of other External Experts   Nil

2.9 Total No. of members   07

2.10 No. of IQAC meetings held   02

2.11 No. of meetings with various stakeholders: No.   04   Faculty   01

    Non-Teaching Staff Students   01   Alumni   01   Others   01

2.12 Has IQAC received any funding from UGC during the year?   Yes ☐   No ☑

    If yes, mention the amount   -

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | Nil | International | Nil | National | Nil | State | Nil | Institution Level | Nil

(ii) Themes | - |

2.14 Significant Activities and contributions made by IQAC

1. An awareness camp on Anaemia.
2. Workshop on NGO management.
3. Meeting with teaching and non teaching staff.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Monitoring Academic Activities of the college. 2. Monitoring Activities under Students' Welfare.	1. The college published the prospectus, Academic calendar, Class routine of the college before commencement of the session. 2. Students welfare schemes are monitored by a committee formed by the principal comprising of some senior most faculty members.
3. Collecting Feed-Back	3. Feedbacks from the students, Guardians and Alumni were collected and analysed.
4. Monitoring Activities of NSS unit of the college.	4. Activities of NSS are monitored by the programme coordinator of the NSS unit. The Unit undertook some activities in side and out side the college.
5. Holding Parent-Teacher Meet & Collecting Feed-Back	5. The IQAC decided to hold parent teacher meet in the beginning of the next academic session
6. Holding Alumni Meet.	6. The Alumni Committee formed in 2004 has been activated formally.

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes ✓   No ☐

Management ✓   Syndicate ☐   Any other body ☐

Provide the details of the action taken

The AQAR has been placed before the Governing Body and it is approved.

Part – B

Criterion – I
1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	01			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	01	01(USHA Sewing & Design)		
Others				
Total	02	01		

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
   (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	-
Trimester	-
Annual	01

1.3 Feedback from stakeholders*   Alumni | - | Parents | - | Employers | - | Students | ✓ |
   (On all aspects)

   Mode of feedback : Online | - | Manual | ✓ | Co-operating schools (for PEI) | - |

*Please provide an analysis of the feedback in the Annexure.

1.4 Whether there is any revision/update of regulation of syllabi, if yes, mention their salient aspects.

> The College is affiliated to the Gauhati University and it is bound to follow the University syllabi designed by respective board of studies. For last few years there is no revision/update of regulation of syllabi.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> USHA International Sewing & Design School.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
27	07	18	Nil	02

2.2 No. of permanent faculty with Ph.D. | - |

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
07	-	18	Nil	Nil	Nil	02	Nil	Nil	Nil

2.4 No. of Guest and Visiting faculty and Temporary faculty | Nil | | Nil | | Nil |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	02	-
Presented papers	-	02	-
Resource Persons	-	-	02

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> 1. Audio Visual method of teaching.
> 2. Field Study programme in environmental studies..

2.7 Total No. of actual teaching days
     during this academic year

     180 days

2.8 Examination/ Evaluation Reforms initiated by
     the Institution (for example: Open Book Examination, Bar Coding,
     Double Valuation, Photocopy, Online Multiple Choice Questions)

As an affiliated college to Gauhati University, the institute does not have the freedom to initiate any evaluation reforms. As such, the college strictly follows the guidelines of the Gauhati university Examination rules and evaluation process.

2.9 No. of faculty members involved in curriculum
     restructuring/revision/syllabus development

Nil	Nil	Nil

     as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

     75%

   2.11 Course/Programme wise
    distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	60	-	-	81.66%	-	81.66%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

 The IQAC plays an active role in monitoring the overall teaching learning and extension activities of the college. Every activity is monitored through the sub-committees under IQAC.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	01
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	11	-	-	-
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC always inspires the faculty members to undertake research works for their career advancement and promotion of research climate in the institution.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	01	-	Nil
Outlay in Rs. Lakhs	1.30 Lakh	1.30 Lakh	-	-

3.4   Details on research publications

	International	National	Others
Peer Review Journals	Nil	Nil	Nil
Non-Peer Review Journals	Nil	Nil	Nil
e-Journals	Nil	Nil	Nil
Conference proceedings	Nil	Nil	Nil

3.5 Details on Impact factor of publications:

Range [-]   Average [-]   h-index [-]   Nos. in SCOPUS [-]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	01	UGC	1.30 Lakh	1.30 Lakh
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-

Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total	01	-	1.30 Lakh	1.30 Lakh

3.7 No. of books published   i) With ISBN No.   Nil   Chapters in Edited Books   Nil

ii) Without ISBN No.   Nil

3.8 No. of University Departments receiving funds from

UGC-SAP   -   CAS   -   DST-FIST   -

DPE   -   DBT Scheme/funds   -

3.9 For colleges   Autonomy   -   CPE   -   DBT Star Scheme   -

INSPIRE   -   CE   -   Any Other (specify)   -

3.10 Revenue generated through consultancy   -

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons   -

3.13 No. of collaborations   International   -   National   -   Any other   -

3.14 No. of linkages created during this year   -

3.15 Total budget for research for current year in lakhs :

From Funding agency   1.30 lakh   From Management of University/College   -

Total   1.30 lakh

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions   received by faculty and research fellows
     Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution
   who are Ph. D. Guides   [-]
   and students registered under them   [-]

3.19 No. of Ph.D. awarded by faculty from the Institution   [-]

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [-]   SRF [-]   Project Fellows [-]   Any other [-]

3.21 No. of students Participated in NSS events:

University level [-]   State level [-]

National level [-]   International level [-]

3.22 No. of students participated in NCC events:

University level [-]   State level [-]

National level [-]   International level [-]

3.23 No. of Awards won in NSS:

University level [-]   State level [-]

National level [-]   International level [-]

3.24 No. of Awards won in NCC:

University level [-]   State level [-]

National level [-]   International level [-]

3.25 No. of Extension activities organized

University forum | - | College forum | 01 |

NCC | - | NSS | 01 | Any other | - |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. Meetings in the surrounding areas of the college to attract students to the UG course.
2. Awareness Programme on health hygiene and sanitation.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	6.8 acre	-	-	-
Class rooms	14	-	-	-
Laboratories	01	Nil	-	01
Seminar Halls	-	-	-	-
No. of important equipments purchased (≥ 1.0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	5,50,000.00		-
Others		1. CC Camera Surveillance in the college Campus. 2. Biometric punching machine for recording attendance of staff.		

4.2 Computerization of administration and library

> Computerisation of administration and library is in the process.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	10844	1316345/-	972	320952/-	11816	1637297/-
Reference Books	1146	263810/-	328	114800/-	1474	378610/-
e-Books	-	-	-	-	-	-
Journals	-	-	-	-	-	-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	02	-	-	-	-	01	-	01
Added	15	07	-	-	-		08	-
Total	17	07	-	-	-	01	08	01

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Limited computer and internet access was made available in the college.

4.6 Amount spent on maintenance in lakhs :

   i) ICT   5,50,000.00

   ii) Campus Infrastructure and facilities   2,60,000.00

   iii) Equipments   2,57,000.00

   iv) Others   -

                        Total :   10,67,000.00

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> The contributions of IQAC for enhancing Student Support services are as follows –
> 1. Taking feedback from the students on support services and takes necessary steps discussing with the Principal.
> 2. Teacher-in-charges of union body guide the students to conduct various co-curricular activities.

5.2 Efforts made by the institution for tracking the progression

> The efforts made by the institution for tracking the progression are-
> 1. Career counselling service is provided to the students for appearing in Competitive examinations.
> 2. Information of vacancies in various government and private sectors is given to the students.
> 3. Students can meet the teachers at any time to discuss their academic as well as personal problems.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
416	-	-	-

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

	No	%			No	%
Men				Women		

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
287	18	07	13	-	325	348	38	04	26	-	416

Demand ratio   1:1   Dropout : 35%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> The career guidance cell of the college arranges programmes for the students. Students are informed about various competitive examinations through notice board. The college library has the collection of guidance book for these examinations from which the students can be benefited.

No. of students beneficiaries

30

5.5 No. of students qualified in these examinations

NET | - | SET/SLET | - | GATE | - | CAT | - |

IAS/IPS etc | - | State PSC | - | UPSC | - | Others | - |

5.6 Details of student counselling and career guidance

The career counselling and guidance cell seeks career options of the students in every semester and after analysing them, arranges training programmes by inviting resource persons from diverse fields. Thus students are prepared for various competitive examinations.

No. of students benefitted | 20 |

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

Awareness programme against gender discrimination, eve-teasing and sexual harassment was conducted in the college.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level | - | National level | - | International level | - |

No. of students participated in cultural events

State/ University level | - | National level | - | International level | - |

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | - | National level | - | International level | - |

Cultural: State/ University level [-]   National level [-]   International level [-]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	68	1,70,930/-
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11   Student organised / initiatives

Fairs   : State/ University leve [-]   National le [-]   Internationa [-]

Exhibition: State/ University leve [-]   National le [-]   Internationa [-]

5.12   No. of social initiatives undertaken by the students [-]

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Mission and vision of the College:

Bhawanipur Anckalik College was established at Bhawanipur, an Assamese Vaisnava Sattra in 1982 with a view to propagating the higher education amongst the rural poverty stricken masses, providing accessibility of women to higher education and elevating the people of Bhawanipur and its adjoining areas to the new horizon of changing educational scenario.

6.2 Does the Institution has a management Information System

> The institution follows the following management systems-
> 1. The Principal of the college personally monitors the holding of classes in time and attendance of the teachers and students.
> 2. Daily attendance of the students is recorded in attendance register.
> 3. Principal himself collects the student's feedback on teaching learning.
> 4. Analysis of result by the faculty members with the Principal.
> 5. Analysis of progress report of students by the faculties in their respective departments.
> 6. Holding of administrative feedback meeting.
> 7. Personal monitoring of the college account maintained by the Accountant.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

> The curriculum development is the responsibility of the Gauhati University. As an affiliated college, it follows the curriculum prescribed by the Gauhati University.

6.3.2 Teaching and Learning

> 1. The college prepares academic calendar, prospectus and class routine before beginning of the session.
> 2. The teachers individually prepare their teaching plan keeping in view their work load.
> 3. Conducting unit tests.
> 4. Organising special lecture programme for students.

6.3.3 Examination and Evaluation

> The details of the internal and external examination date are published in the academic calendar which is provided to the students along with the prospectus at the time of admission. The departments arrange the date and time of unit tests as prescribed by the examination cell of the college. After the examinations are over the answer scripts are evaluated as per the rules and regulation of Gauhati University.

6.3.4 Research and Development

> The college lags behind in the area of research. However, efforts are on to inculcate research culture in the college.

6.3.5 Library, ICT and physical infrastructure / instrumentation

> The college purchased ten computers for computer lab to promote computer literacy in the institute. Initiatives are being taken for ICT and physical infrastructure for development.

\

6.3.6 Human Resource Management

The college has taken the following steps for Human Resource Development:
1. Counselling the Guardians through home visit by the teachers.
2. Meeting the Alumni through Alumni meet.
3. Counselling the non-teaching staff regarding office management.
4. Encouraging teaching staff to participate in various courses.

6.3.7 Faculty and Staff recruitment

Faculty and staff are recruited as per the guideline prescribed by the government of Assam and UGC

6.3.8 Industry Interaction / Collaboration

The college runs the vocational course on Sewing & Design in collaboration with USHA International Limited.

6.3.9 Admission of Students

A candidate seeking admission to the college in HS/Degree classes must apply in the prescribed form. The date of admission is notified in the college notice board. Admission is given on merit basis. The reservation rules of state government is strictly followed in the admission procedure.

6.4 Welfare schemes for

Teaching and Non-Teaching	i)	Teachers' welfare fund.
	ii)	Employees welfare fund.
	iii)	Benefits like special leave, higher studies leave maternity leave.
	iv)	Welfare fund loan
Students	i)	Poor students aid fund.
	ii)	Scholarship scheme for meritorious students.
	iii)	Aid from Charitable Trust.
	iv)	SC/ST/OBC/Minority scholarship.
	v)	Departmental Scholarships to the bright students.

6.5 Total corpus fund generated   Nil

6.6 Whether annual financial audit has been done   Yes ✓   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	IQAC
Administrative	No		Yes	Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes [ ]   No [✓]

For PG Programmes   Yes [ ]   No [✓]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

As an affiliated college it has no scope in brining reform in examination system.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

No efforts are made by the university to promote autonomy in the affiliated college.

6.11 Activities and support from the Alumni Association

The alumni of the college always keep in touch of the college and they provide helping hand to the college authority if and when called for.

6.12 Activities and support from the Parent – Teacher Association

The faculty members always keep close contact with the guardians. Various problems relating to the students and institutions are discussed and they works for all-round development of the college.

6.13 Development programmes for support staff

No formal programmes are conducted by the college for development of the non-teaching staff. However, informally, the college administration provide all necessary support to them for their optimum development.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Trees are planted to make the campus eco friendly.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> 1. Installation of CC camera in the campus for surveillance of student and staff activities..
> 2. Installation of Biometric punching machine to mark the attendance of teaching and non-teaching staff.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> The plan of action prepared by the IQAC at the beginning of the year has been successfully implemented in phase wise in the course of the year through the various sub committees under it. A detail of achievement has been clearly stated in clause 2.15 of this AQAR.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> Enclosed as Annexure

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> Keeping in view the environmental protection environmental awareness was created among the students

7.5 Whether environmental audit was conducted?   Yes ✓   No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. Plans of institution for next year

> 1. Improvement in teaching learning method..

Name :Dr Samiran Sarma   *Name: Dr Mukunda Sarma*

Co-ordinator
Internal Quality Assurance Cell
Bhawanipur Anchalik College
Bhawanipur.

Principal,
Bhawanipur Anchalik College
Bhawanipur.

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

Best Practice-1

1. Title of the Practice

Charitable Trust.

2. Goal

To provide service to the underprivileged class of the society.

3. The Context

The college has a Charitable Trust to provide need based service to the poor and underprivileged class of people living in the greater Bhawanipur area. The Trust provides financial support and counseling to the people how to be self sufficient by doing small profit oriented business. Besides it provides financial assistance to the guardians of the poor students to seek medical care in case of deadly diseases.

4. The Practice

This practice helps the college to discharge its social responsibility for the society. The college is situated in a backward and economically weak agrarian region, and it is therefore, imperative for the institute to take necessary steps to augment the deplorable condition of the people of the area and to elevate their socio economic condition.

5. Evidence of Success

This healthy practice has proved to be a successful one because of this noble effort many beneficiaries in the greater Bhawanipur area become self dependent by doing small business. Many poor guardians of the students of the college have been cured of their diseases due to the timely medical care made available to them by the Charitable Trust.

6. Problems Encountered and Resources Required

The Trust receives many appeals from the poor people of the area and it needs enough time to go to the grassroot to make a through investigation to determine the genuinely of the claim and there by to grant financial assistance to the claimant. Sufficient monetary involvement is required to successfully implement this practice.

7. Contact Details

Name of the Principal: Dr Mukunda Sarma
Name of the Institution: Bhawanipur Anchalik College
City: Bhawanipur
Pin Code:781352
Accredited Status: C++
Work Phone :   03666214711   Fax:
Website: www.bacollege.in   E-mail :msarma.tihu@gmail.com
Mobile: 9435024378

Best Practice-2

1. **Title of the Practice**

   CC Camera Surveillance of the College Campus.

2. **Goal**

   Close circuit cameras have been installed in the college to monitor the activities of the students and the staff and to ensure full proof security of the campus.

3. **The Context**

   The college has a sprawling campus and it is very difficult for the principal to personally monitor the curricular, co-curricular and extra-curricular activities of the students and the staff. However, for strict vigilance of the campus activity in the day time and campus security at night, CC cameras have been installed in the classrooms, library and other sensitive points of the college.

4. **The Practice**

   This practice has been enforced to avoid any type of untoward incidents in the college campus. However, to garner maximum benefit out of this provision, notice has been displayed in various points of the campus that the area in under CC Surveillance.

5. **Evidence of Success**

   After the enforcement of CC camera surveillance, it has been noticed that the activities of the students and the staff have become more disciplined. Ragging and Teasing have totally disappeared from the campus.

6. **Problems Encountered and Resources Required**

   The first and foremost problem encountered in effective implementation of this practice is lack of technical knowhow to operate the system and for any kind of minor /major electronical error of the system, the authority has to seek the help of the technical experts on payment. Monetary involvement and skilled manpower is required to effectively implement this healthy practice.

7. **Contact Details**

   Name of the Principal: Dr Mukunda Sarma
   Name of the Institution: Bhawanipur Anchalik College
   City: Bhawanipur
   Pin Code:781352
   Accredited Status: C++
   Work Phone :   03666214711   Fax:
   Website: www.bacollege.in   E-mail :msarma.tihu@gmail.com
   Mobile: 9435024378

BAWANIPUR ANCHALIK COLLEGE
ACADEMIC CALENDAR & HOLIDAY LIST - 2010-11

MONTHS	TEACHING DAYS	SUNDAYS	HOLIDAYS (DATE & DAY)	REMARKS
JUNE 2010	1, 2, 3, 4, 5, 7, 8, 9, 10, 11, 12, 14, 15, 16, 17, 18, 19, 21, 22, 23, 24, 25, 26, 28, 29, 30. 26 Total = 25 days	6, 13, 20, 27	Nil	
JULY 2010	SUMMAR VACATION	.	July 1st - 31st July Total = 31 days	
AUGUST 2010	2, 3, 4, 5, 6, 7, 9, 10, 11, 12, 13, 14, 16, 17, 18, 19, 20, 21, 23, 24, 25, 27, 26, 28, 31. Total = 25 days	1, 8, 15, 22, 29	15- Sunday - Independance Day 30- Monday - Tithi of Sri Sri Madhab Dev. 1- day	1st Unit Test
SEPTEMBER 2010	2, 3, 4, 6, 7, 8, 9,13, 14, 15, 16, 17, 18, 20, 21, 22, 23, 24, 25, 27, 28, 29, 30. Total = 23 days	5, 12, 19, 26	1- Wednesday - Janmastomi - 1- day 10- Friday - Tithi of Srimanta Sankardev - 1 day 11-12- Saturday - Sunday Id-Ul-Fiter - 2 days.	2nd Unit Test
OCTOBER 2010	1, 4, 5, 6, 7, 8, 9, 11, 12, 23, 25, 26, 27, 28, 29, 30. Total = 16 days	3, 10, 17, 24, 31	13-22 October-Wednessday to Friday- toal 10 days. Durga Puja / Janmotsava of Srimanta Sankar Dev / Kati Bihu / Lakshmi Puja	B.A.C.S.U. Election
NOVEMBER 2010	1, 2, 3, 4, 6, 8, 9, 10, 11, 12, 13, 15, 16, 18, 19, 20, 22, 23, 24, 25, 26, 27, 29, 30. Total = 24 days	7, 14, 21, 28	5- Friday - Kali Puja,Dewali-1 day. 17- Wednesday -Id-ul-Zuha - 1 day 21- Sunday - Guru Nanak's Birthday - 1 day.	Unit Test III
DECEMBER 2010	1, 2, 3, 4, 6, 7, 8, 9, 10, 11, 13, 14, 15, 16, 18, 20, 21, 22, 23, 24, 27, 28, 29, 30, 31. Total = 25 days	5, 12, 19, 26	17- Friday- Muharram - 1 day. 25- Saturday - Christmas Day - 1 day.	
JANUARY 2011	1, 3, 4, 5, 6, 7, 8, 10, 11, 12, 13, 18, 19, 20, 21, 22, 24, 25, 27, 28, 29, 31. Total = 22 days	2, 9, 16, 23, 30	14 - 16 - Friday to Sunday- 3 days. Magh Bihu 17- Monday- Silpi Divas. 1- day. 26- Wednesday- Republic Day. 1 - day.	
FEBRUARY 2011	1, 2, 3, 4, 5, 7, 9, 10, 11, 12, 14, 15, 16, 17, 18, 19, 21, 22, 23, 24, 25, 26, 28. Total = 23 days	6, 13, 20, 27	8- Tuesday - Saraswati Puja - 1 day.	3rd Week. G.U.B.A. Final Examination will be commened.
MARCH 2011	1, 3, 4, 5, 7, 8, 9, 10, 11, 12, 14, 15, 16, 17, 18, 21, 22, 23, 24, 25, 26, 28, 29, 30,31. Total = 25 days	6,13,20, 27	2- Wednesday - Sivarati - 1 day. 19-20- Saturday -Sunday Dol Jatra- 2 days.	G.U. Examination
APRIL 2011	1, 2, 4, 5, 6, 7, 8, 9, 11, 12, 16, 18, 19, 20, 21, 22, 23, 25, 26, 27, 28, 29, 30. Total = 23 days	3, 10, 17, 24	13 - 15 Wednesday to Friday- 3 days. Bohag Bihu. Good Friday.	G.U. Examination
MAY 2011	2, 3, 4, 5, 6, 7, 9, 10, 11, 12, 13, 14, 16, 17, 18, 19, 20, 21, 23, 24, 25, 26, 27, 28, 30, 31. Total = 26 days	1, 8, 15, 22, 29	1- Sunday, May Day - 1 day. Buddha Purnima - 1 day.	

Note : Teaching Days & Holidays may change as per the holiday list of the G.U., A.H.S.E.C. and the Govt. of Assam.

BAWANIPUR ANCHALIK COLLEGE
ACADEMIC CALENDAR & HOLIDAY LIST - 2010-11

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SEPTEMBER 2010	2, 3, 4, 6, 7, 8, 9,13, 14, 15, 16, 17, 18, 20, 21, 22, 23, 24, 25, 27, 28, 29, 30. 23 Total = 23 days	5, 12, 19, 26	1- Wednesday - Janmastomi - 1 day 10- Friday - Tithi of Srimanta Sankardev - 1 day 11-12- Saturday - Sunday Id-Ul-Fiter - 2 days.	2nd Unit Test
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NOVEMBER 2010	1, 2, 3, 4, 6, 8, 9, 10, 11, 12, 13, 15, 16, 18, 19, 20, 22, 23, 24, 25, 26, 27, 29, 30. Total = 24 days	7, 14, 21, 28	5- Friday - Kali Puja,Dewali-1 day. 17- Wednesday -Id-ul-Zuha - 1 day 21- Sunday - Guru Nanak's Birthday - 1 day.	Unit Test III
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Note : Teaching Days & Holidays may change as per the holiday list of the G.U., A.H.S.E.C. and the Govt. of Assam.

BHAWANIPUR ANCHALIK COLLEGE
Students Feedback – 2010-11

The IQAC collected feedback from students. The summary of feedback analysis is given below:

Sl. No.	Department	E	VG	G	A	BA
1	English	✓				
2	Assamese		✓			
3	Education			✓		
4	Economics	✓				
5	Philosophy		✓			
6	History		✓			
7	Arabic	✓				
8	Political Science		✓			
9	College Administration		✓			
10	Library Service		✓			
11	Teacher-students relationship	✓				
12	Extension Activities		✓			
13	Office Service			✓		
14	Overall Performance		✓			

E : Excellent, VG :Very Good, G : Good, A : Average, BA : Below Average

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