

**PBAS Proforma for Promotion under CAS**  
**Bhawanipur Anchalik College,**  
**P.O.- Bhawanipur, Dist.- Barpeta, Assam, Pin.- 781352**

**PART A : GENERAL INFORMATION AND ACADEMIC BACKGROUND**

1. Name (In Block Letters) :
2. Father's Name/Mother's Name:
3. Department:
4. Educational Qualification:
5. Current Designation & Grade Pay:
6. Date of last Promotion:
7. Which position and Grade Pay are you an applicant for under CAS?
8. Date of Eligibility for Promotion:
9. Date and place of Birth:
10. Sex:
11. Marital Status:
12. Nationality:
13. Indicate whether belongs to SC/ST/OBC category:
14. Address for correspondence (with pin code):
15. Permanent Address (with pin code):

Telephone No.

Email:

**16. Academic Qualification (HSLC till Post Graduation):**

Examination	Name of the Board/ University	Year of Passing	Division/ Class/Grade	Subject
HSLC				
Intermediate (10+2)				
B.A/B.Sc/B.Com/ B.Mus/ Others				
M.A./M.Sc./M.Com/ M.Mus/ Others				
Other Examination, if any.				

**17. Research Degrees (s)**

Degrees	Title	Date of Award	University
M.Phil			
Ph.D/D.Phil			
D.Sc/D.Litt			

**18. Appointments held prior to joining this institution**

Designation	Name of Employer	Date of Joining		Salary with Grade	Reason of leaving
		Joining			

**19. Post held after appointment at this Institution**

Designation	Department	Date of actual Joining		Grade
		From	To	

**20. Period of teaching experience:**

P.G. Classes (in years) :  U.G. Classes (in years)

**21. Research Experience excluding years agent M.Phil/Ph.D (In years):**

**22. Field of Specialization under the subject/Discipline (If Any)**

Academic Staff College Orientation/Refresher Courses/Summer School/any other course attended:

Name of the Course	Place	Duration	Sponsoring Agency

**PART B : ACADEMIC PERFORMANCE INDICATOR**

(Please see detail instruction before filling up this Section)

**CATEGORY I : TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES) (From 01-01-2013 to 31-12-2013)**

**(i) Lectures, Seminars, Tutorials, Practical, Contact Hours (give semester-wise details, where necessary)**

Sl No	Course	Level	Mode of teaching	Hours per week allotted	% of classes taken as per documented record
1					
2					
3					
4					
5					
6					
7					
8					
9					
	<b>Total</b>				

Lectures(L), Seminars(S), Tuitorial (T), Practical (P), Contact Hours (C

		API Score
(a)	Classes Taken (max 50 for 100% performance & proportionate score up to 80% performance, below which no score can be given)	
(b)	Teaching Load in excess of UGC norm (max score:10)	

**(ii) Reading/Instructional materials consulted and additional knowledge resource provided to students.**

Sl No	Course/Paper	Consulted	Prescribed	Additional Resource Provided
<b>API score based on Preparation and imparting of knowledge/instruction as per curriculum &amp; syllabus enriched by providing additional resources to students (max score:20)</b>				API Score

**(iii) Use of Participatory and innovative Teaching-Learning Methodologies/Audio-visual teaching aid. Updating of subject content, course Improvement etc.**

Sl No	Short Description	API Score
	<b>Total Score (Max Score 20)</b>	

**(iv) Examination Duties Assigned and Performed.**

Sl No	Type of Examination Duties	Duties Assigned	Extent to which carried out (%)	API Score
	Total Score(Max:25)			

This is to certify that Dr/Mr/Ms. ...., ..... Professor of Bhawanipur Anchalik College attended all the classes. He/She gives regular instructions as per curriculum with the prescribed material, syllabus enrichment by providing additional resources to the student. He/She carried out Semester/Annual Examination work as per duties allotted.

Signature of HOD  
Department:.....

**CATEGORY: II  
CO-CURRICULAR, EXTENSION, PROFESSIONAL DEVELOPMENT  
RELATED ACTIVITIES (From ..... to .....)**

Sl.No	Type of Activities	API Score	
	Total (Max: 20)		
	i) Contribution to Corporate and Management of the Institution	Yearly/Semester wise responsibilities	API Score
	Total (Max:15)		
	Total(Max:15)		
	Total Score (i+ii+iii)		

**CATEGORY: III**  
**RESEARCH PUBLICATIONS AND ACADEMIC CONTRIBUTIONS**  
**(From ..... to .....)**

**A) Published Papers in Journals**

Sl No	Title with page Numbers	Journal	ISSN/ISBN No.	Whether peer reviewed impact Factor, if any	No of co-author	Whether you are the main author	API Score

**B) (i) Articles/Chapters published in Books**

Sl No	Title with page Numbers	Book Title, Editor & Publisher	ISSN/ISBN No.	Whether peer reviewed	No of co-author	Whether you are the main author	API Score

**(ii) Full Papers in Conference Proceedings**

Sl No	Title with page Numbers	Details of Conference publications	ISSN/ISBN No.	Whether peer reviewed	No of co-author	Whether you are the main author	API Score
<b>Total</b>							

**iii) Book published as single or as editor**

Sl No	Title with page Numbers	Type of Book & Authors hip	Publisher & ISSN/ISBN No.	Whether peer reviewed	No of co-author	Whether you are the main author	API Score
<b>Total</b>							

**C) Ongoing and completed Research Projects and Consultancies**  
**c) (i & ii) Ongoing project/Consultancies**

Sl No	Title	Agency	Period	Grant/Amount Mobilized (Rs Lakh)	API Score

**c) (iii& iv) Completed project/Consultancies**

Sl No	Title	Agency	Period	Grant/Amount Mobilized (Rs Lakh)	Whether policy document/patent as resource	API Score

**D) Research Guidance**

Sl No	No Enrolled	Thesis Submitted	Degree awarded	API Score
M.Phil or equivalent				
Ph.D or equivalent				

**E) (i) Training Courses, Teaching-Learning-Evaluation technology programmes, Faculty Development Programmes (not less than one week duration)**

Sl No	Programme	Duration	Organised by	API Score

**(E) (ii) Papers presented in Conference, Seminars, Workshops, Symposia**

Sl.No	Title of the Paper Presented	Title of Conference Seminar	Organised by	Whether international/national/regional/college or university	API Score

**(E) (iii) Invited lectures and Chairmanships at National or International Conference/Seminar etc.**

Sl.No	Title of Lecture/Academic Session	Title of Conference/Seminar etc	Organised by	Whether international/national	API Score

**(E) (iv) SUMMARY API SCORES**

Sl No	Criteria	Last academic Year	Total API Score for assessment period	Annual Average API Score for Assessment Period
i.	Teaching, Learning and Evaluation related activities			
ii.	Co-curricular, Extension, Professional Development etc.			
	<b>Total i + ii</b>			
iii.	Research and Academic Contribution			

**PART C : OTHER RELEVANT INFORMATION**

Please give details of any other credential, significant contribution, awards received etc. not mentioned earlier.

Sl No	Details (Mention Year, Value, Etc. where relevant)

List of Enclosures: (Please attach, copies of certificates, sanction orders, papers etc where necessary)

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.
- 11.

I certify that the information provided is correct as per records available with the university and or documents enclosed along with the dully filled PBAS proforma.

***Signature of the Faculty with  
Designation  
Place:  
Date:***

All documents submitted by Dr/Mr/Ms/ .....,  
..... Professor, ..... College are verified and  
found authentic. The API Scores mentioned above are correct.

Signature of the Principal  
Bhawanipur Anchalik College

Convenor, IQAC  
Bhawanipur Anchalik College