



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	BHAWANIPUR ANCHALIK COLLEGE
Name of the head of the Institution	DR MUKUNDA SARMA
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	+919435297677
Mobile no.	9435024378
Registered Email	bacbhawanipur@gmail.com
Alternate Email	msarma.tihu@gmail.com
Address	P.O.- Bhawanipur Dist.- Barpeta
City/Town	Bhawanipur
State/UT	Assam
Pincode	781352
<b>2. Institutional Status</b>	

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	DR SAMIRAN SARMA
Phone no/Alternate Phone no.	+919854475615
Mobile no.	8753916119
Registered Email	iqacbac@gmail.com
Alternate Email	samiran.bac@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://bacollege.ac.in/pdf/2543504dc88e9eec174a20bc66dfa21e543e9cfb.pdf">http://bacollege.ac.in/pdf/2543504dc88e9eec174a20bc66dfa21e543e9cfb.pdf</a>
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### 4. Whether Academic Calendar prepared during the year

if yes,whether it is uploaded in the institutional website: Weblink :	Yes  <a href="http://bacollege.ac.in/pdf/9771f6b608c6f938f545bf1b8e4830ebaa9f4d49.pdf">http://bacollege.ac.in/pdf/9771f6b608c6f938f545bf1b8e4830ebaa9f4d49.pdf</a>
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### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	B	2.53	2015	14-Sep-2015	13-Sep-2020

### 6. Date of Establishment of IQAC

02-Apr-2012
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
A special summer camp was organized by NSS unit of the college at Galia M.	16-Jul-2019 6	30

E. School.		
A special summer camp was organized by NSS unit of the college at Madhapur H.S.School, Nakuchi.	23-Jul-2019 6	70
Plantation Programme by Teachers Unit as per request of ACTA.	07-Aug-2018 1	20
Celebration of Independence Day in collaboration with District Administration organizing different competition among the students	13-Aug-2018 3	150
Special Training Programme for students of USHA sewing school on cutting and designing by the expert faculty of USHA International Ltd.	14-Aug-2018 1	13
Visit of University faculty Prof. Dr Abani Bhagawati, President of Assam Science Society with his Team for Interaction with IQAC of the college.	25-Aug-2018 1	40
Awareness Programme on De-Addiction organized by Alumni Cell of the College in Collaboration with the IQAC.	25-Aug-2018 1	150
Participation In Second Guwahati International Film Festival held in the premise of Sankardev Kalakhetra, Guwahati.	26-Oct-2018 4	100
Interaction of IQAC with the faculty members on New Assessment and accreditation system of NAAC	22-Nov-2018 1	50
An interactive Programme is conducted on 24.01.2019 at 11.45 am in collaboration with 15 JAT Regiment, Barama HQ, in the Conference Hall of Bhawanipur Anchalik College, Bhawanipur to motivate the students to serve the country by joining the Indian Army	24-Jan-2019 1	50

[View File](#)

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
MHRD	Infrastructure Grant to College	RUSA	2019 1	4500000

[View File](#)

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Special summer camp organized by NSS unit 12 days.

National of Voters' Day on 25th January 2019

International Women Day Celebration 8th March 2019

International Yoga Day Celebration 21st June 2019.

Carrier counselling programme organized by Extension Cell on 14th March 2019.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
Feed-Back from Students on Evaluation of Teachers, Academic Programmes and College Campus.	Feedbacks from the students are collected every year to evaluate the teachers' competency in teaching and class management and the same are discussed with the teachers by the authority.
Monitoring College Development Activities	The college development activities are monitored by the Governing Body along with the Planning Committee of the college, RUSA Unit, UGC Construction Committee and all other administrative Bodies/Units. The RUSA Monitoring Cell specially monitors the developmental activities that are undertaken with the help of RUSA Fund.
Monitoring Activities under Students' Welfare.	Students' Welfare Schemes implemented by different agencies and the institute itself are monitored by a committee formed by the principal comprising of some senior most faculty members.
Development of Research Culture among the Students and Teachers.	IQAC - Research Publication and Publicity Cell of the college strictly monitors the Research Culture among the students under the guidance of qualified faculty members, offer guidance in preparing their dissertations/Project Reports in the final semester. It also organised Research Methodology Workshop for students and teachers. Furthermore the Cell conducted special workshop for helping the stakeholders understand the details of the CBCS implemented by the Affiliating University.
Monitoring the Functioning of Examination Cell.	IQAC held meeting with the Examination Cell as per requirement and urgency and monitored the Examination Works, both internal and external for smooth conduct of Unit Test, Sessional examinations and Examinations and End Semester Examinations of the Affiliating University, i.e. the University of Gauhati.
Monitoring Publication of College.	College Magazine was published in time. Moreover, the IQAC, Research Publication and Publicity Cell of the college published two Journals with ISSN number. It also publishes Seminar Proceedings and Books with ISBN Number.
Monitoring Academic Activities.	All academic activities are monitored by the Academic Committee of the College.

Preparation of Teaching Plans.	The Teachers individually prepared their own teaching plans for systematic functioning.
Monitoring Time-Table Preparation & Website Update	The Academic Committee prepared the Time Table in the beginning of the session. The College website is updated accordingly so as to help the stakeholders remain engaged in different activities.
Monitoring Admission Process Launching of Academic Calendar	The IQAC engaged the senior teachers of the college to monitor the admission process. The Academic Committee prepared the Academic Calendar for the Session 201819 for planned functioning as per the Vision and Mission.
<a href="#">View File</a>	

<b>14. Whether AQAR was placed before statutory body ?</b>	Yes
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Name of Statutory Body	Meeting Date
Governing Body of the College	26-Nov-2019

<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No
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<b>16. Whether institutional data submitted to AISHE:</b>	Yes
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Year of Submission	2019
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Date of Submission	22-Feb-2019
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<b>17. Does the Institution have Management Information System ?</b>	Yes
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If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Bhawanipur Anchalik College has been adopting the Management Information System (MIS) Partially. The college office is fully automated and the data related to the details of the students such as Names, Addresses, Mobile Numbers, Guardian Names, Economic Status, Scholarship Records, Records Relating to the Entry into the Free Admission Scheme of the Government of Assam, Records Related to the Receipt of Hostel Fees from the Government of Assam under Hostel Fees Scheme, Records Related to the inclusion of names into
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the Government Scheme of Free Books are well stored in the data base during the time of online admission and submission of applications for availing the facilities. With the help of Agreement with the particular software Service Provider Party for maintenance of the process as per requirement, the installed software has been used for preserving the Data Base of the college. Most of the financial transactions of the Grants received from Governments, RUSA, and UGC etc. are made through the PFMS as per the Norms of the Ministry of Finances of the State and Central Governments.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Bhawanipur Anchalik College planned curriculum delivery and documentation through the Academic Committee of the college. Academic Committee basically holds its meeting once in a year (i.e. in the beginning of the session). The Committee, comprising of all the Head of the Departments and the IQAC Coordinator discusses the Curriculum Delivery Mechanism in its meeting. The HoDs of all the Departments in consultation with their Departmental colleague plan the Curriculum Delivery Mechanism in details and place it in the meeting of the Academic Committee for necessary correction and approval. Teachers prepare their course content to be delivered in the classes in the form of Unit as well as Lesson Plans. Students are evaluated through group discussions, seminars, home assignments, sessional and End semester examinations within a specified time frame for effective implementation of contents of the curriculum.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
0	0	Nil	0	0	0

#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	0	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System

Nil	0	Nil
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1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	Nil	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Survey under Environmental Studies	340
BCom	Survey under Environmental Studies	37
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### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback collected from the students manually through prepared questionnaire. Feedback from Alumni and Parents are collected in the open meeting verbally. After detailed analysis of the feedback the final report is prepared and the same is intimated to the person concerned individually and taken corrective measures as per demand.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	ENGLISH, ASSAMESE, POLITICAL SCIENCE, EDUCATION, HISTORY,	1290	1076	1076



	PHILOSOPHY, ARABIC, ECONOMICS			
BCom	COMMERCE	240	100	100
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## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1176	Nil	25	Nil	25

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
25	20	7	7	2	5

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### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

IQAC of the college basically assign the task of mentoring the students on the faculty members. Normally the students are divided into groups and each faculty is nominated as Mentor of the group of students. Generally the faculty members are given the Mentorship of the students of their own department. The teachers remain in constant touch with their mentors for detail information relating to the uplift of the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1176	25	1 : 40

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
25	23	2	Nil	8

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Nil	Nil	Nil

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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	C-16125	VI	14/05/2019	06/07/2019
BA	A-16125	VI	25/05/2019	01/07/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As per the prescribed guideline of the Affiliating University students are evaluated Semester-wise through Sessional Examinations (Internally), Seminars, Group Discussions and Home Assignments, Projects and attendance in the classes.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Bhawanipu Anchalik College strictly follows the Academic Calendar of the Affiliating University. All the activities specified in the calendar are followed and are almost completed within the specified time frame. However, in rare cases minor flexibility in dates is made considering the greater interest of the students as per the demand of time.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.bacollege.ac.in>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
A-16125	BA	ENGLISH, ASSAMESE, POLITICAL SCIENCE, EDUCATION, HISTORY, PHILOSOPHY, ARABIC, ECONOMICS	313	167	53.35
C-16125	BCom	COMMERCE	16	3	18.75
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.bacollege.ac.in>

**CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION****3.1 – Resource Mobilization for Research**

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	0	0	0
No file uploaded.				

**3.2 – Innovation Ecosystem**

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
0	0	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	Nil	0
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	Nil
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**3.3 – Research Publications and Awards**

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	0	Nil	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Economics	6
History	3
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/

Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	Nil	0	0	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	Nil	Nil	Nil	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	14	25	Nil
Presented papers	Nil	8	5	Nil
Resource persons	Nil	Nil	5	Nil
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
16-07-2019 to 21-07-2019: A special summer camp was organized by NSS unit of the college at Galia M.E.School.	NSS	3	30
23-07-2019 to 28-07-2019: A special summer camp was organized by NSS unit of the college at Madhapur H.S.School, Nakuchi.	NSS	4	70
Village Level Household for socio-economic survey in the adopted villages	UBA	20	20

25-08-2018: Awareness Programme on De-Addiction organized by Alumni Cell of the College in Collaboration with the IQAC	ALUMNI ASSOCIATION	20	150
26th , 27th, 29th and 30th October,2018 participation in second guwahati international film festival held in the premise of Sankardev Kalakhetra, Guwahati	STATE GOVT.	4	100
09-02-2019 and 10-02-2019: A team of students and teachers have participated the Brahmaputra Literary Festival -2019 held at Sankardev Kalakhetra, Guwahati	STATE GOVT.	5	166
14-02-2019: The Bhawanipur Anchalik college has participated with 19 students and 5 faculties in NEGC-2019( North East Graduate congress) organized by USTM ( University of Science and Technology, Meghalaya). Nilom Patowary who participated in ethnic	COLLEGE	5	19
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
House hold survey	Financial Grant from UBA	Ministry of water and sanitation	20
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
House hold survey	UBA	Village Level Household for socio-economic survey in the adopted villages	20	20
No file uploaded.				

**3.5 – Collaborations**

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Workshop of Research Methodology for students and teachers	150	College Authority and GLC College, Barpeta road (Collaborating College)	2
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Courses on sewing and Design	USHA Sewing Design school	USHA International Ltd	01/08/2018	30/06/2019	13
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
0	Nil	0	Nil
No file uploaded.			

**CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
4500000	4500000

#### 4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Newly Added
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Class rooms	Newly Added
Laboratories	Existing
No file uploaded.	

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Fully	Network	2012

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	22587	362809	672	117487	23259	480296
Reference Books	2011	577955	6	1265	2017	579220
e-Books	315660	75000	Nil	Nil	315660	75000
Journals	7	18118	2	4400	9	22518
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##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
0	0	0	Nil
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#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	40	1	1	0	0	2	8	5	3

Added	10	0	25	10	1	7	0	10	0
Total	50	1	26	10	1	9	8	15	3

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	<a href="#">0</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
5	500000	45	800000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

As one of the rural Colleges of Assam, India, Bhawanipur Anchalik College is always facing challenges in utilizing Physical, Academic and Support Facilities including equipment because of the shortage of Technically Sound Manpower. Gradual expansion of infrastructure, increase in enrolment, increase in academic activities, examination related works and high demand of social services create more challenge to the college, due to shortage of manpower in both teaching and non-teaching sector. For the management of the challenges and satisfaction of the demand in totality, the college authority has been engaging contractual manpower and daily wage labours for the accomplishment of the necessary works in diverse fields.

<http://www.bacollege.ac.in>

### CRITERION V – STUDENT SUPPORT AND PROGRESSION

#### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Student Aid Fund	3	6310
Financial Support from Other Sources			
a) National	Ishan Uday SC ST OBC MLA Minority	272	0
b) International	NA	Nil	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
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Tutorials Classes	01/08/2018	75	Departments
Remedial Coaching Classes	01/08/2018	40	Departments
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career counselling	Nil	120	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	2	BA	Economics	RGNIYD, NERIM	MA, MBA
2018	4	BA	English	Gauhati University	MA, B.Ed
2018	1	BA	Assamese	KBVSASU	MA
2018	2	BA	Political Science	Gauhati University, NERIM	LLB, MBA
2018	4	BA	Arabic	Gauhati University	MA, B.Ed, LLB
2018	5	BA	Education	Gauhati University	MA, B.Ed, LLB
2018	6	BA	History	Gauhati	MA, LLB

				University, Assam University, KKHSOU	
2018	4	BA	Philosophy	Gauhati University, KBVSASU	MA, LLB, B.Ed
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year  
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Celebration of Teachers Day Nil	College Level	600
Celebration of Independence Day Nil	College Level	60
Celebration of College Foundation Day Nil	College Level	300
Celebration of Environmental Day Nil	College Level	200
Celebration of International Womens Day Nil	College Level	150
Celebration of Saraswati Puja Nil	College Level	800
Celebration of Republic Day Nil	College Level	50
Celebration of World Yoga Day Nil	College Level	60
Cultural Competition Nil	GU Level	5
Major Games Minor Games Cultural Competitions Nil	College Level	200
No file uploaded.		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Students' Union Body of the College is Democratically Elected as per the Constitution of BACSU. Union Body of the College organises different activities during the year for helping the community of students getting proper chances for the development of their physical and leadership aspects of personalities. College Week, Freshman Social, different festivals of the college etc. are organised in planned manner for the overall benefit of the community of students. Basically the Office bearers of the Union Body are nominated to different Bodies and Cells of the college like RUSA Monitoring Unit, Grievance Redressal Cell, Different Committees and Sub Committees associated with the interest of the community of students. Thus, they are also very significant part of the decision making process of the college.

**5.4 – Alumni Engagement**

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes, the college has an alumni association functioning for last five years. They have their own President and Secretary and are associated with the college family for the development of the college.

5.4.2 – No. of enrolled Alumni:

250

5.4.3 – Alumni contribution during the year (in Rupees) :

5000

5.4.4 – Meetings/activities organized by Alumni Association :

Two Meeting organised

**CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. There are various Committees/Cells/Units functioning in the college like, Academic Committee, Women's Cell, Library Committee, Examination Cell, Extension Education Cell, Bharat Scout Guide Cell, NSS, Research Publication and Publicity Cell, KKHSOU Management Body, GUIDOL Management Body, SOS Management Body etc. All these Cells/Units/Bodies, RUSA Monitoring Unit, UGC Construction Committee, State Government Grants Utilization Construction Committee are empowered for undertaking necessary activities in the college for its overall growth and development. Autonomy to the Cells/Units/Committees is given by the College authority in performing the assigned roles/duties. 2. Project Monitoring Unit of RUSA has also been empowered for taking any Project related decision for the time bound utilization of the RUSA Grant. Governing Body of the college decentralised its power to the PMU.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

**6.2 – Strategy Development and Deployment**

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
---------------	---------

Admission of Students	Admission to different classes are made on first come first admission basis. However, the admission committee of the college fix the minimum marks for admission to different classes.
Industry Interaction / Collaboration	College has collaboration with the UHSA International Ltd., Asian Mission Institute and with the help of the specified Organisations Skill Development Courses are offered in the college campus to different categories of students/individuals. College students and the outsiders are exceedingly benefited by these courses. With the help of such provisions Counselling Services for the management of Vocations are offered to the students and the individuals of the society.
Human Resource Management	College authority has taken measures for all round development of human resources. Motivational Sessions are arranged for the students of all categories. Counselling classes are also organised for the overall benefit of the students.
Library, ICT and Physical Infrastructure / Instrumentation	Bhawanipur Anchalik Colleg has a Digital Library and E-books and E-journals are available in the Digital Library. Library Books and Journals are purchased by the college as per requirement of the students. Library also has an Up-to-date reading room with the sitting capacity of 160 students at a time.
Research and Development	The College has a Research Publicity and Publication Cell for promoting Research culture among the Teachers and Students. It publishes two journals in a year and books with ISBN Numbers.
Examination and Evaluation	The Examination Cell/Board of the college evaluates the students through holding both Internal and External end Semester Classes. The Cell/Board organises Sessional Examinations, End Semester Examinations, Unit Tests, and Pre-Final etc. The results of the internal examinations are declared in proper course of time by the Board.
Teaching and Learning	Necessary Measures have been taken for effective initiation of the teaching-learning process in the college. Courses are completed in due time as per academic calendar. Teachers are encouraged to plan their teaching

	in proper manner. They are also encouraged to participate if the FDP for updating their expertise.
Curriculum Development	Bhawanipur Anchalik College follows the Curriculum designed by the Affiliating University. However, the process of implementation the curriculum designed by the university is the sole responsibility of the college. Academic Committee of the college takes the initiative in implementing the curriculum as per the academic Calendar.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Bhawanipur Anchalik College prepares its entire development plan through the Planning Committee with due approval of the Governing Body of the college. All the construction, renovation up-gradation as well as maintenance works are accomplished through proper planning. The RUSA Monitoring Unit/UGC Construction Committee/State Government Grants Utilization Committee in the form of Construction Committee also monitor the developmental works those are accomplished with the help of the Grants of the specified Organizations.
Administration	College administration is managed with the help of the Governing Body of the college. Principal of the college is the Secretary of the Governing Body and he works as the liaison officer for the management of the college administration. The Governing Body President, the University Nominees, Guardians members, members from the community of Teachers, representative of the Employees are appointed, nominated, and selected by the Director of Higher Education, Assam Affiliating University Administration, Teachers' Unit, Employees' Unit as per the College Management Rule of the State Government. The Local MLA is the Special Invitee Nominee to the Governing Body as per the rule of the Director of Higher Education, Ministry of Higher Education of the State Government. As a provincialised college the Director of Higher Education, Assam on behalf of the Government of Assam controls the entire administrative mechanism of the college.

<p style="text-align: center;">Finance and Accounts</p>	<p>Financial and Accounts System of the college is maintained by the Principal who is the DDO of the college as per the Management Rule of the Department of Higher Education , Government of the state. All major financial transactions are done through RTGS, NEFT or Cheques.</p> <p>In atypical situations/cases Cash Transactions are made. The transaction of RUSA and UGC Funds are made through PFMS. College accounts are Audited by the appointed Audit Officers, Local Fund, Department of Audit, Government of Assam, RUSA appointed Auditors, CA as well as the Auditors appointed by the Management Body in some cases.</p>
<p style="text-align: center;">Student Admission and Support</p>	<p>All admissions in the college are managed as per the reservation Guidelines of the Governments, State as well as the Central. For last few years the State Government has been providing Free Admission to the economically poor students under its Fees Waiver Scheme.</p> <p>Bhawanipur Anchalik College is also providing the facility to the students as per the set norms of the Government.</p> <p>The College provides support services to the students in accomplishing Online tasks, availing the opportunities of various Scholarship Schemes of the Governments, UGC, Local MLA Scheme etc.</p> <p>In availing the opportunity of the Library Services, having the Xerox facility, in getting services for submitting scholarships documents etc. the administration and the teachers and employees offer all types of services.</p> <p>The Coordinators of different Cells/Units/Office Employees/Students' Union Body Office Bearers/Alumni Office Bearers/ People of the Locality/the nearby Government Hospital Doctors/Hostel Superintendents/Principal all offer necessary help and guidance to the students in all areas.</p>
<p style="text-align: center;">Examination</p>	<p>The pre examination works for students of Gauhati University are accomplished through online system. Filling up of forms, Deposit of fee, download of Admit Cards are managed through online portal of the university.</p>

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Nil	Nil	Nil	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Competency Building	Basic Computer training and automation software operation	01/06/2019	06/06/2019	2	5
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
STC	1	25/07/2018	31/07/2018	6
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Teachers' welfare fund/GPF Account/GIS	Workers' welfare fund/GPF Account/GIS	Students Poor Aid Fund/Bank Account Opening

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes. The Institution conducts its internal and External Financial audits regularly by both the Local Fund Auditor and Chartered Accountant as per norms. The Audit Reports of all the Accounts are in up-to-date position till October 2019. The Audit Reports are placed before the Governing Body of the college for Final approval and settlement. Thenceforth, as per the approval of the Audit Branch of the Director of Higher Education submitted to the concerned Department.



6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0
No file uploaded.		

6.4.3 – Total corpus fund generated

0
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**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

i) There are two Parents/Guardians Representatives finally appointed after nomination by the Governing Body to the Managing Body of the College. ii) Guardians usually have the opportunity for visiting the Principal’s office at any time as per necessity. iii) There are two Representative of Teachers’ Unit to the Governing Body of the College nominated by the Teachers. Basically the teachers’ representatives have the administrative authority for presenting/placing all issues related to the interests of the community of teacher employees in the Governing Body Meeting for settlement. In all other administrative issues the representatives of the teachers have pivotal roles.

6.5.3 – Development programmes for support staff (at least three)

i) Competency building Skill Development Training are frequently given to the employees by the college authority. ii) There is a Workers Welfare Fund in the College from where the employees can get financial assistance very easily simply by writing an application to the President/Secretary with specification of the necessary amount during the period of urgency and demand. iii) Group Insurance Facility is provided to all the employees working in sanctioned post.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Classrooms have been renovated and upgraded with modern Teaching Tools to make teaching and learning process interesting and illuminating. 2. Canteen facilities have been upgraded to provide hygienic and quality food to the stakeholders of the college. 3. Cycle and vehicle stands have been constructed to allot proper parking facility to the pupils and the staff members of the institution.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year



Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Awareness Programme on De-Addiction was organized by the Alumni Association of the College in Collaboration with the IQAC.	25/08/2018	25/08/2018	25/08/2018	150
2019	Extension Education Cell and Department of Political Science Organised/Celebrated the 9th NATIONAL VOTERS' DAY on 25th January, 2019 in the college.	25/01/2019	25/01/2019	25/01/2019	150
2019	Bhawanipur Anchalik college participated in NEGC-2019 (North East Graduate Congress) organized by USTM (University of Science and Technology, Meghalaya).	14/02/2019	14/02/2019	14/02/2019	19
2019	Summer Camp organised by NSS unit under supervision of IQAC	16/07/2019	21/07/2019	21/07/2019	30
2019	Summer Camp Organised by the NSS Unit under the	23/07/2019	28/07/2019	28/07/2019	70

	supervision of the IQAC.				
2019	Household Survey was conducted under UBA Scheme.	01/04/2019	30/04/2019	30/04/2019	40
2019	Accomplished the work of Submission of AISHE data for 2019 in due time.	22/02/2019	22/02/2019	22/02/2019	Nil
2019	ICPR Periodic Lecture on Gandhian Ideologies and Principles for Settling Life Problems was arranged where Prof. Girish Sarma, Retd Professor, Department of Philosophy, Gauhati University was the invitee Speaker.	15/03/2019	15/03/2019	15/03/2019	120
2019	State Level Workshop on CBCS was Organized by the IQAC of the College in collaboration with the IQAC/Administration of GLC College, Barpeta Road.	18/06/2019	19/06/2019	19/06/2019	70
2019	Two Day State Level Workshop on	25/06/2019	26/06/2019	26/06/2019	60

Research Methodology was organized by the IQAC of the College.

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Programme on womens Health and Hygiene	22/02/2019	22/02/2019	150	Nil
Programme on womens Mental Health	08/03/2019	08/03/2019	150	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The students seeking free admission under the Government Scheme has to plant a sapling in their locality, a proof of which they have to submit at the time of admission and its growth subsequently during renewal admission time. The college periodically conducts Green Audit of its campus by monitoring the overall environment. Plantation programme has been implemented by the surplus funds with the initiative of the administration. The Governing Body President, Secretary and the members have been taking positive steps for the maximum use of the vacant plots of land for the purpose of production by the process of plantation. The college has been taking steps with the help of the faculty members, staff members, employees, stakeholders and all concerned people to make the environment completely green for the greater interest of mankind. Instead of documented form of Green Audit, inspection is made by the principal regularly for which the environment of the college has become eco-friendly. The institution has been planning for alternative Energy initiative in coming years.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Rest Rooms	Yes	1
Physical facilities	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
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		community					
2018	1	1	16/07/2018	6	NSS	To creat leadership capability among the students	21
2018	1	1	23/07/2018	6	NSS	To encourage for involving into social service	54
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nil	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Yoga Camp	21/06/2019	21/06/2019	100
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Bhawanipur Anchalik College maintains a good coverage of green trees which help to maintain the environment in totally, making the environment completely eco-friendly and maintaining the health of bio-diversity. 2. Through the celebration of Environmental Day, by organising Awareness Programmes with the help of the NSS Unit the college has been helping the stakeholders learn the technique of protecting the environmental by being aware in totality. 3. For energy conservation round the clock inspection is made for avoiding the misuse of electric energy in the campus. Students are also made Aware of the necessity of avoiding the misuse culture. 4. College authority installed dustbins in the campus to keep the campus clean and make it natural round the clock. 5. Being the college of rural area, efforts for carbon neutrality has not been made till date. The college is situated in a pollution free zone. The institution has very sincerely been looking after the environment for keeping it totally free from pollution. 6. The college has been taking special steps for making the programe of plantation successful from different directions. Considering the point of production and the point of encouraging the aesthetic sensitivity the college has been taking special initiatives of plantation. It has also been giving special importance for making the botanical garden very rich by planting different valuable medicinal plants. 7. Cutting of plant is always avoided in the campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice-1 of the Session 2018-2019 1. Title of the Practice Publication of Books with ISBN and Research Journal with ISSN 2. Goal For giving proper Support and improving Research Culture. 3. The Context The college has a Research Publication and Publicity Cell under IQAC to promote the spirit of research and publish the research findings in book format for the spread and

dissemination of knowledge in a systematic and cost effective manner.

Responsibility of editing and publish books with ISBN and Multi-lingual Research Journal has well been undertaken for improving the Research Culture.

4. The Practice The practice is implemented with direct supervision of IQAC through Research Publication and Publicity Cell. The ISBN is allotted to the book after thorough scrutiny of the quality and merit of the writing by IQAC.

5. Evidence of Success Since 2012 - 2013 more than ten books with ISBN and Eight Issues of Research Journal have already been published. The publications have got wide acclaim from the academic circle all over the state, country and the globe. Besides, the college is getting financial benefit out of this noble venture.

6. Problems Encountered and Resources Required The college does not have a press of its own to do the publication works. It depends upon the professional printing press for the publication works which increases the cost involvement. Financial aid from the UGC/RUSA and skill manpower is urgently required to make this practice a grand success.

7. Contact Details Name of the Principal: Dr Mukunda Sarma Name of the Institution: Bhawanipur Anchalik

College City: Bhawanipur Pin Code: 781352 Accredited Status: B Work Mobile:

9435024378 9435297677 Fax: Website: [www.bacollege.ac.in](http://www.bacollege.ac.in) E-

mail:msarma.tihu@gmail.com Best Practice-2 of the Session 2018-2019

1. Title of the Practice Separate Individual Sitting Arrangement for the

Faculties/Installation of ICT Tools in the Classrooms/Digital

Classroom/Provision of Wi-Fi for connectivity etc.

2. Goal For Developing Proper Research Culture and establishing result oriented Academic Environment as per the demand of the changed Knowledge environment. 3. The Context Higher Education throughout the country has been facing many challenges concerning to the issue of improving the Research Culture and establishing result oriented

Academic Environment in the institutions as per the demand of the changed

Knowledge environment. For improving the Research Culture and establishing

result oriented Academic Environment as per the demand of the quality parameter

the practice has been helping all tremendously.

4. The Practice The Practice has been helping to pay proper attention in teaching-learning and research as

per the demand of the changed time and environment of the global higher

education sector so as to help the learners become proper resources for making

the country one of the leader nations in the club of developed nations of the

world.

5. Evidence of Success . Individual Sitting Arrangement for the

Faculties/Installation of ICT Tools in the Classrooms/Digital

Classroom/Provision of Wi-Fi for connectivity etc. has been done with the RUSA

1.0 Grants considering the demand.

6. Problems Encountered and Resources Required Lack of Technical experience and training of the Faculties in handling

the ICT Tools is one of the major problems. There is the requirement of skilled

manpower which is to be made available immediately and proper provision of

training in ICTs has to be made.

7. Contact Details Name of the Principal: Dr Mukunda Sarma Name of the Institution: Bhawanipur Anchalik College City:

Bhawanipur Pin Code: 781352 Accredited Status: B Work Mobile: 9435024378

9435297677 Fax: Website: [www.bacollege.ac.in](http://www.bacollege.ac.in) E-mail:msarma.tihu@gmail.com

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.bacollege.ac.in>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Bhawanipur Anckalik College was established at Bhawanipur, an Assamese Vaisnava Sattrra in the year 1982 with a view to propagating the higher education amongst the rural poverty stricken masses, providing accessibility of women to higher education and elevating the people of Bhawanipur and its adjoining areas to the

new horizon of changing educational scenario of the locality, state, country and the globe as a whole. The college has been emphasizing introduction of Skill based courses in new emerging fronts due to abundance of job prospects. The college has the collaboration with UHSA International Limited and running Sweing Design School since 2010. It has conducted many short terms Skill Based Training Programmes Under Skill India Mission in collaboration of the Asian Mission Institution. Awareness programmes under Skill India Mission have been arranged for making the stakeholders aware for Skilling so as to participate in the productive processes and thereby earn livelihood. The faculties of Commerce have been imparting entrepreneurship training to the local people. Many more programmes will be organised in the recent future.

Provide the weblink of the institution

<http://www.bacollege.ac.in>

### **8.Future Plans of Actions for Next Academic Year**

1. To introduced Science Stream in Degree level. 2. Construction of Guest Room, Hostel Superintendent Quarter, 3. To make provision of Busket Ball Court to upgrade the facilities of sports. 4. To construction of new classrooms. 5. Purchase library books and Furniture. 6. To introduce BAR Code and OPEC System in the library. 7. Take steps for beautification of the college. 8. Construct of new cycle and vehicle stand. 9. To Organize Seminars and Workshops. 10. To conduct training programme for Teaching and Non-teaching staff. 11. To introduce teachers exchanged programme.