****

**Appendix- 1**

**FORMAT FOR TEACHER APPRAISAL REPORT**

(Source: UGC)

**Format- 1**

**PERFORMANCE APPRAISAL REPORT FOR SELF APPRAISAL OF TEACHERS**

**i). General Information**

a). Name:

b). Address (Residential):

Ph/M. No.: Mail Id:

c). Designation:

d). Department:

e). Date of Birth:

f). Blood Group:

g). Area of Specialization:

h). Date of joining:

i). Years of Experiences:

**A) Academic Qualifications**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Exam Passed** | **Board/ University** | **Subjects** | **Year** | **Division/Grade Merit etc.** |
| High School |  |  |  |  |
| Higher Secondary or Pre-degree |  |  |  |  |
| Bachelor’s Degree(s) |  |  |  |  |
| Master’s Degree (s) |  |  |  |  |
| Research Degree (s) |  |  |  |  |
| Other Diploma / Certificates etc. |  |  |  |  |

\* Teachers already in employment at the time of introduction of the scheme and for new entrants at the time of joining of the institution.

**ii). Research Experience & Training**

|  |  |  |
| --- | --- | --- |
| **Research Stage** | **Title of work/Theses** | **University/where the work was carried out** |
| M. Phil. or equivalent |  |  |
| Ph.D. |  |  |
| Post-Doctoral |  |  |
| Publications (give a list separately) |  |  |
| Research Guidance (give names of students guided successfully) |  |  |
| Training (please specify) |  |  |

**B). Research Projects carried out**

|  |  |  |  |
| --- | --- | --- | --- |
| **Title of the Project** | **Name of the funding Agency** | **Duration** | **Remarks** |
|  |  |  |  |

**C). Seminars, Conferences, Symposia Workshops etc. attended**

|  |  |  |
| --- | --- | --- |
| **Name of the Seminar/ Conference/ Symposia Workshop, etc.** | **Name of the Sponsoring Agency** | **Place and Date/your participation status** |
|  |  |  |

**iii). Teaching Experience**

|  |  |  |
| --- | --- | --- |
| **Courses Taught** | **Name of the University/ College / Institution** | **Duration** |
| iv). U.G. (B.A. /B.Sc., etc. Pass) (B.A. /B.Sc. etc. Hons.) |  |  |
| v). P.G. (M.A. / M.Sc., etc.) |  |  |
| vi). M. Phil. |  |  |
| vii). Any other |  |  |

**Total Teaching Experience:**

a).Under-graduate (Pass): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

b).Under-graduate (Hons): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

c). Post-graduate: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**viii) Innovations/Contributions in Teaching**

a). Design of Curriculum:

b). Teaching methods:

c). Laboratory experiments:

d). Evaluation methods:

e). Preparation of resource material including books, reading materials, Laboratory     manuals etc.:

f). Remedial Teaching /Student Counseling (academic):

g). Any Other:

**ix). Extension Work/Community Services**

a). Please give a short account of your contribution(s) to:

i). Community work such as values of National Integration, secularism, democracy, socialism, humanism, peace, scientific temper, flood or drought relief, pandemic relief, small family norms etc.

ii). National Literacy Mission:

b). Positions held/Leadership role played in organizations linked with Extension      Work and National Service Scheme (NSS), The Bharat Scouts & Guides or       NCC or any other similar activity:

**D. Participation in Corporate Life:**

Please give a short account of your contribution(s) to:

a). College:

b). Co-curricular Activities:

c). Enrichment of Campus Life (Hostels, sports, games, cultural activities):

d). Students Welfare and Discipline:

e). Membership/Participation in Bodies/Committees on Education and National       Development:

f). Professional Organization of Teachers:

g). The local and greater society:

**E. (a) Membership of Professional Bodies, Societies etc.**

(b). Editorship of Journals:

(c).Academic Bodies/Organization:

(d). Any other Institution/Organization:

**F. Any other information you like to furnish:**

(Signature of the Teacher)

With Date: